

5<sup>th</sup> July, 2019

Cir/19-20/12

Dear Parents,

- Saturday, 6<sup>th</sup> July 2019, will be off for Classes MB to XII.
- Monday, 8<sup>th</sup> July 2019, onwards the regular school timings will be followed i.e. from 8:20 a.m. to 2:30 p.m. Students are expected to reach school 5 minutes before the school starts i.e. at 8:15am. The attendance is taken in the class between 8:30 a.m. and 8:40 a.m. and after that a message of the absent students is sent to the parents. School will not be responsible for the absent message sent for a student who arrives late. To avoid any confusion and inconvenience, kindly ensure that your ward reaches school on time.
- The Periodic Tests are starting from Monday, 15<sup>th</sup> July 2019, for Classes I to XII. Parents are requested to help their ward for the same.
- The timing to deposit the school fees at the fee counter is from 8:30 a.m. to 1.00 p.m.
- **Please make timely payment of the school fees by 10<sup>th</sup> of every month.**

Samsara Team