

20th April, 2018

Cir/18-19/03

Dear Parent,

- **Saturday, 21st April, 2018 will be a holiday for classes Mont. Blue to XII.**
- Pratibha- ` Spandan - Prakarti Rakshati Rakhshata', an annual exhibition will be held on 12th May 2018 for classes Mont. Blue to V. Practice for the exhibition is in full swing. Please ensure that your ward attend the school regularly.
- Students are given character; you can hire the costume from Ms. Vandana (costume vendor), phone no. 9818101355. However, parents are free to hire the costumes from any other vendor of their choice.
- Thursday activity for classes I and II is being postponed as practice of Pratibha is going on. We will resume the activities after the exhibition.
- You are requested to update the school in case of any change in **residence address, phone number and or any other personal information which is important for the school.**
- It has been observed that the parents are not receiving the phone calls made by the school staff. Please understand that it could be something important which needs your attention, kindly receive the call or else call us back.
- Please note the important contact numbers of the school:
Group Capt. Anil Pandey: (Admin Head)- 9582770015
School Reception: 0120-6981002
Mr. Sachin Sharma (Transport Manager) – 9582770040
Accounts Office: 7011709077
- Please note that **no cash payment** for the school fees will be accepted. There are other cashless modes of payment like Paytm, credit/debit card, online transfer and cheque.
- **You may deposit the school fees before the 10th of every month. The school fee counter is open from 9 a.m. to 1 p.m.**
- Please carry the **collection card** in order to seek entry in the school premises.

Samsara Family