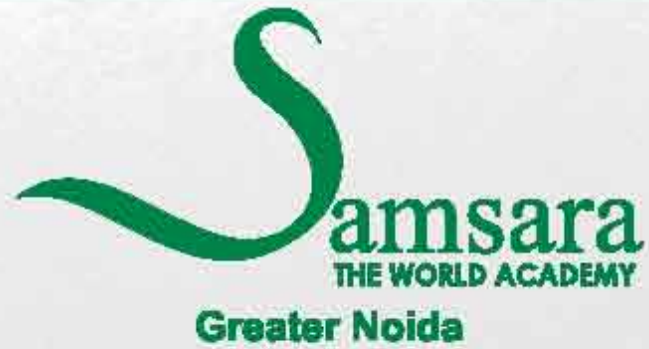


SOP for Reopening of School



School reopening plan

- Students of classes 9 – 12 will come to school in a phased manner.
- Prior consent will be taken from the parent/guardian.
- School will be opened from 11.25 am to 1.30 pm.
- Consent form and Declaration form has to be signed by the parents and will be a mandate to enter the school premises.
- School Identity card will be checked by the class teachers.
- Attendance will be sent to the parents on daily basis.
- Task Force Team will be formed to supervise safety, sanitisation, entry- exit and other points as per the Government's guidelines.

Steps to open school

- **STEP 1 (School Entrance)**

Placing of thermal scanner and sanitizer at Gate no.1 before entering into the school premises.

Only one child will be allowed at a time to enter through the gate.

- **STEP 2 (Corridors/Passage)**

Mopping of all indoor areas will be done frequently.

Marking on the floor to guide students and staff.

- **STEP 3 (Classroom Teaching)**

Sanitiser to be placed in each corridor.

Teachers will be maintaining 1.8 metre distance while teaching. For this purpose, marking will be done.

All windows and doors will be opened to let sunlight and fresh air in.

Teachers will carry their own chalk set, markers, registers, etc. (Mandatory)

Students will be instructed to bring their own stationery items. Students will cover their books & notebooks with plastic sheet for ease in cleaning and longevity.

- **STEP 4 (Classroom Seating)**

Furniture will be placed with at least 1.8 metre distance. For this, separation cards will be placed.

Bins will be placed.

Minimal movement will be ensured in the classroom.

• **STEP 5 (Toilet Hygiene)**

Adequate liquid soaps will be placed in the washrooms.

Only one student will be sent at a time to the washrooms and this will be supervised by the maintenance staff.

Washrooms & washbasins will be cleaned regularly.

- **STEP 6 (Drinking water)**

Students will be instructed to bring their own water bottles.

Zero mouth contact between taps will be ensured and disposable glasses will be provided, if required.

Sanitization of drinking water area will be done frequently.

- **STEP 7 (Medical Surveillance)**

Daily temperature record of the students and the staff will be maintained.

Isolation room(s) will be provided, in case student(s) develops symptoms within the school hours.

- **STEP 8 (High Contact Surfaces)**

Notices/ placards will be placed throughout the premises on frequent hand wash, ban on spitting, social distancing norms, etc.

THANK YOU 😊

